

ROAD AND BRIDGE COMMITTEE
MEETING MINUTES
February 27, 2019

Chairman Tom Fraase called the meeting of the Road & Bridge Committee to order at 6:30 A.M. on Wednesday, February 27, 2019 at the County Highway Department. The following committee members were present: David Mendenhall, Craig Hall, Jeff Thomas, and Brad Miller. Committee members Clyde Bunch and Lori Williams were absent and excused. Also present was County Board Member Todd Smith and County Engineer and minute recorder Brian Davis.

A motion made by Hall, seconded by Miller to approve the minutes of the January 30, 2019 meeting of the Road & Bridge Committee. Motion passed.

Motion made by Mendenhall, seconded by Thomas to approve the payment vouchers and to have them signed by the members of the Road and Bridge Committee. Davis added that with the new county procurement policy, this process will be streamlined. Motion passed.

Resolutions:

- a. A resolution approving the FY2019 Highway Department motor and diesel fuel purchase was presented to the committee. Davis explained the procurement process to the committee. Davis also explained that regular price checks will be made with all vendors. A motion was made by Thomas, seconded by Hall to recommend approval of the contract to the County Board. Motion passed unanimously.
- b. A resolution approving the revised township bridge petition for Brittin Road in Fancy Creek Township was presented to the committee. Davis that this revision was made based on the inclusion of an additional culvert and additional drainage work for the project. A motion was made by Miller, seconded by Mendenhall to recommend approval to the County Board. Motion passed unanimously.
- c. A resolution approving the bridge petition submitted by the City of Leland Grove for Wildwood Road was presented to the committee. Davis explained that municipalities are eligible to petition the County Board in the same fashion as townships. As such, the petition from Leland Grove appears to be in order and Davis recommended approval. A motion was made

Committee Approvals:

- a. An approval of master purchase orders for items less than \$30,000 and not requiring competitive bidding were presented to the committee. Master purchase orders for CWLP for Highway Department utilities, CWLP for traffic signals and lights, Ameren for Highway Department utilities, Ameren for traffic signals and lights, AT&T for Highway Department telephone service, Tylex for Highway Department natural gas supply, Clevenger Contractors for guardrail repair, Martin Equipment for various equipment and parts purchases, Rush Truck Centers for various vehicle parts and repair services, Siervers Equipment Co for various equipment parts, True North Lubricants and Resources for oil and lubricant purchases, O'Reilly Auto Parts for various vehicle parts, Goodyear Tires for vehicle and equipment tires, Beelman Trucking for County MFT aggregate supply, Alexandra Leigh for County MFT aggregate supply, Beelman for Township MFT aggregate supply, Crown Trucking for Township MFT aggregate supply and Callendar Construction for various Township MFT aggregate supply contracts. Davis added that those between \$3,500 and \$30,000 had the required multiple quotes for the items or services. A motion was made by

Hall, seconded by Miller to approve the purchase orders as presented by the County Engineer. Motion passed.

- b. Approval for disposal of Asset #43, a 2006 Ford F-250 pickup was presented to the committee. Davis explained that this vehicle was most recently used as a parts running vehicle. The vehicle will no longer pass truck inspection due to various suspension and body issues. A motion was made by Mendenhall and seconded by Thomas to approve. Motion passed.
- c. Approval for pre-travel for Williams and Johnson to attend the annual ICAT conference at Bradley University April 8-10, 2019. Davis explained that attendance will help both engineers earn continuing education credits for their professional engineering license renewal. A motion was made by Hall and seconded by Thomas to approve. Motion passed.
- d. Approval for Davis to attend the 105th Annual Spring Illinois Association of County Engineers Conference April 29-May 1, 2019 was presented to the committee. Davis added that continuing education credits would be available for this meeting as well as hearing updates from IDOT and FHWA. A motion was made by Hall, seconded by Miller to approve. Motion passed.
- e. Approval to purchase a used forklift from Pennell Forklift Service of Jacksonville, Illinois was presented to the committee. Davis added that three models were priced by Pennell and another quote was secured from Altorfer. The previous forklift was a 1980's era Allis Chalmers. The motion to approve was made by Mendenhall and seconded by Thomas. Motion passed.
- f. Approval to hire a maintainer was presented to the committee. Davis added that this was to replace Jim Braner who retired in early January. This would be an entry level position and would be posted on the county website. Approval was moved by Thomas, seconded by Mendenhall. Motion passed.
- g. Davis presented to the committee quotes from Clevenger Contractors, Inc. for the repair of guardrail damage on Mechanicsburg Road near Mechanicsburg Cemetery. Whenever County forces can repair tangent sections, Davis informed the committee that we still follow that practice. Also, the damages are passed to the insurance company of the driver causing the damage. A motion was made by Mendenhall and seconded by Hall to have County Engineer Brian Davis approve the quotes. Motion passed.

Public Comment:

- a. County Board member Todd Smith was present and updated the committee on the collective bargaining process for the highway department staff with AFSCME. Smith stated the board members would be receiving additional information but that there was an agreement in place to be voted on by both the union and the county board at the next meeting in March.

Discussion Items:

- a. Davis presented a letter from the Village President of Buffalo. Davis informed the committee that there was a concern from the village about the intersection of County Highway 19 and Old US 36. Davis added that there is an intention to spray patch the area as a temporary measure but that a more permanent mill and replacement with hot-mix asphalt would take place later in the Spring or early Summer.
- b. Next meeting date is scheduled for March 28, 2019.

- c. A motion was made to adjourn by Bunch, seconded by Williams. Motion carried and the meeting adjourned at 6:56 AM.

APPROVED